



MINIMUM OPENING ELEVATIONS

(This Certificate is not to be used for structures located in a FEMA Floodplain or Local Regulatory Floodplain)

Contact Person: _____ Phone#: _____

Site Address: _____

Subdivision Name: _____ Section _____ Lot No. _____

FEMA FIRM Map Classification

Community Number: _____ Panel Number: _____ Suffix: _____ Firm Zone: _____ Effective Date _____

**Note: If the structure is located in a FEMA Floodplain per FIRM, a copy of FEMA's letter of map revision (LOMR), as prepared by engineer of record, must be included with this certificate.*

Required Minimum Opening Elevation _____. (_____ Per recorded record plat _____ Per MSD approved drainage analysis _____ Per best available information provided by MSD _____ Other (describe) _____)

Measured Minimum Opening Elevation : _____.
Datum needs to be same datum used for record plat or analysis approved by MSD.

Description: _____

The elevation of the lowest grade immediately adjacent to the building is: _____.

Comments: _____

Surveyor or Engineer's Information

By signing this certificate I am certifying that the information shown hereon is correct and true to the best of my knowledge.

Certifier's Name: _____ Phone: _____

Title: _____ Company Name: _____

Address: _____

Date: _____ License Number or Stamp _____

Signature: _____

To be completed by MSD

_____ **LOMR included** (if required) _____ **Local Regulatory Floodplain check**
_____ **Certificate approved** (If rejected, explain): _____

Reviewer's initials _____ **Date:** _____

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(see back for instructions)

Instructions for filling our Elevation Certificate

FEMA FIRM Map Classification – This information can be found on the latest revision of the Firm Map or by calling MSD at 540-6590.

Required Minimum Opening Elevation – This information will be given by MSD Stormwater personnel.
(Note: This elevation may not be the same as is on the Record Plat).

Measured Minimum Opening Elevation – This is the information provided by the Professional Surveyor or Professional Engineer. (*Note: The Elevator Datum used must be the same Datum that is used on the recorded Record Plat and the source of the Datum should be noted. If another Datum is used, the conversation to the Record Plat Datum must be provided.*)

Surveyor's / Engineers Information – This information needs to be signed and sealed by the appropriate professional.

Note: All information must be completed on the front of this document for processing.