

*Note: This form must be completed annually by July 1<sup>st</sup> of each year as defined in the Long Term Maintenance and Operation Agreement. Please attach the appropriate inspection checklist(s) and photos located on your property and return to Louisville MSD at [MSDMS4@louisvillemad.org](mailto:MSDMS4@louisvillemad.org) or 700 West Liberty Street, Louisville, Kentucky 40203, attn. MS4 Group.*

**Section 1. Applicant Information (Financially Responsible Person)**

Business Name:

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Address of property where the post-construction BMP(s) are located:

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Owner Contact:

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address:

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Section 2. Annual Maintenance Activity**

*Note: Attach any documentation such as receipts for maintenance or results from infiltration. For guidance of operation and maintenance of post-construction BMP's, review Chapter 18 of the MSD Design Manual or visit [louisvillemad.org/Green](http://louisvillemad.org/Green) for instructional videos.*

| Schedule (check one)  | Activity Description |
|---|----------------------|
| <input type="radio"/> Monthly<br><input type="radio"/> Seasonal<br><input type="radio"/> Annual |                      |
| <input type="radio"/> Monthly<br><input type="radio"/> Seasonal<br><input type="radio"/> Annual |                      |
| <input type="radio"/> Monthly<br><input type="radio"/> Seasonal<br><input type="radio"/> Annual |                      |
| <input type="radio"/> Monthly<br><input type="radio"/> Seasonal<br><input type="radio"/> Annual |                      |
| <input type="radio"/> Monthly<br><input type="radio"/> Seasonal<br><input type="radio"/> Annual |                      |
| <input type="radio"/> Monthly<br><input type="radio"/> Seasonal<br><input type="radio"/> Annual |                      |

**Signature**

*I certify that the reported maintenance activity is consistent with the Long Term Maintenance and Operation Agreement (LTMOA), including attached documentation, and is in compliance with MSD's local Wastewater/Stormwater Discharge Regulations controlling the discharge of stormwater from this property. I am aware that there are significant penalties for submitting false or inaccurate information, including the possibility of fines.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_