



SBE SUBCONSULTANT PLAN
MSD PROFESSIONAL SERVICES – RFP/RFQ CONTRACTS
(STATEMENT OF INTENT TO UTILIZE SBE FIRMS)

Date Submitted: _____

MSD Project Name: _____

Project Description: _____

Instructions: The Prime Consultant firm shall complete and submit this subconsultant plan and attach it to their MSD consultant proposal that is submitted to the MSD project manager. It shall also be submitted, at that time, via email addressed to the MSD Economic Inclusion Program Administrator at EconomicInclusion@louisvillemsd.org.

NOTE: The SBE Aspirational Participation Goal is 20% for contracts with an Engineer's Estimate or contract value of \$100,000 and greater. MSD strongly encourages the utilization of SBEs on our contracts. For a complete list of MSD-recognized SBE businesses, please visit the MSD Economic Inclusion Certified Vendor Directory at <https://louisvillemsd.org/EconomicInclusion/forms>. The Prime Consultant firm shall execute a formal subconsultant agreement with the SBE firms listed below. This document will be included as part of the contract with the Louisville and Jefferson County Metropolitan Sewer District (MSD).

Prime Consultant Name: _____		
Address: _____		
Contact Name: _____	Phone #: _____	Email Address: _____
Check <u>one or all</u> of the following, as applicable: (optional)		
☐ SBE ☐ SBE / MBE ☐ SBE / VETERAN ☐ SBE / WBE ☐ SBE / 8(a) ☐ SBE / DBE		

SBE Subcontractor Information: _____ (SBE cannot be the same company as the Prime Consultant/Firm)			
Check One: ☐ Will MEET the 20.0% SBE Aspirational Participation Goal			
Check One: ☐ Will NOT MEET the 20.0% SBE Aspirational Participation Goal			
SBE Subconsultant(s) Names:	SBE Scope of Work	SBE Contract Amount: \$	SBE Participation: %
1.			%
2.			%
3.			%
4.			%
5.			%
Total			%

Signature: _____ Title: _____

Printed Name: _____ Date: _____