



SBE GOOD FAITH EFFORTS DECLARATION PAGE CHECKLIST

MSD Project Name: _____ Date Submitted: _____

Instructions: Detailed completion and submission of this declaration page checklist, by the Prime Bidder. It shall include **all pages** of the SBE Good Faith Efforts Documentation, **all** required documentation demonstrating good faith efforts for each bidder action indicator, along with **all** of the detailed corresponding supplemental documentation as evidence to substantiate each bidder action indicator item and included in numerical and chronological order. All documentation, as previously described, shall be submitted no later than twenty-hour (24) hours, after the sealed bid opening via email to SBEConstruction@louisvillemsd.org. **NOTE: The SBE Construction Subcontracting Participation Goal is 35%.** Bidders must earn a minimum of 70 out of 100 points to be deemed responsive. Failure to include the required and completed GFE documentation in the bid could result in its rejection and/or non-responsiveness. For a complete list of MSD-recognized SBE businesses, please visit the MSD Economic Inclusion website Certified Vendor Directory at <https://louisvillemsd.org/EconomicInclusion/forms>.

Bidder Action Indicator Item(s):	Required Documentation:	Completed:		Submitted:	
		YES	NO	YES	NO
1. Subcontracting Work	Identification of SBE subcontracting work				
2. Written Notifications	Written notice, solicitations of interest in work				
3. Follow-up: Initial Solicitation Written Notices	Follow-up to initial solicitations (written notices)				
4. Adequate Information Provided	Provided MSD-registered SBEs with adequate information (plans, specifications, requirements)				
5. Bonds, Financing, Insurance Assistance	Made efforts to assist MSD-registered SBEs in obtaining bonds, lines of credit or insurance as required by MSD				
6. Bid Rejection Justification	Evidence bidder did not reject SBEs as being unqualified without sound reasons				
7. SBEs Invited to Meetings	Evidence SBE firms were invited to meetings				
8. Organizations, Contractor Groups, Business Agency Offices, Other Organizations	Provided verification and evidence of utilization of the services of community organizations, contractor groups, business agency offices, other organizations				

I certify that the information and supplemental documentation included in this SBE Good Faith Efforts Declaration Page Checklist (GFE Checklist) is true and complete to the best of my knowledge and belief. I further understand and agree that this GFE Checklist shall become a part of my contract with the Louisville and Jefferson County Metropolitan Sewer District (MSD).

Printed Name and Title of Authorized Representative Date

Signature Date
SBE GFE Checklist
Effective July 1, 2026