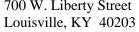
Please mail HMPC Application to: Louisville MSD

Attn: Adm. Assistant – Ind. Waste 700 W. Liberty Street





For MSD Use Only			
Company #			
Plan Exemption			
Inspector			
Received Date			
Fee Amount Paid			

# APPLICATION Hazardous Materials Use and Spill Prevention Control (HMPC) Plan

### A. GENERAL INFORMATION

1.	Business Name:		
	Street Address:		
	City:	State:	Zip:
	Telephone: ()	Fax: ()	
	Servicing Fire Department:		
2.	Corporate Name:		
	Corporate Headquarters Address:		
	City:	State:	Zip:
	Telephone: ()	Fax: ()	
3.	Describe the nature of business at t	his site:	
	North American Industry Classifica	,	) Code(s) (If known):
	Days and Hours of Operation:		
4.	Local Owners and Managers:		
	Name:		Title:
	Email:		
	Mailing Address:		
	City:		

	Email:				
	Mailing Address:				
	City:		State:	Zip:	
	Telephone: ()		Fax: ()		
5. Indicate two or more persons to contact in case of an e				emergency:	
	Name	Title	Business Phone	Emergency Phone	Cell Phone
	1.				
	2.				
	3.				
	4.				

Title:

#### B. <u>HAZARDOUS MATERIALS LOCATION AND DESCRIPTION</u>

Please answer yes or no to the following three questions:	YES	NO
1. Do you store, handle, or process any petroleum products (gasoline, diesel fuel, oil, etc) on site in excess of 55 gallons?		
2. Do you store, handle, or process any corrosive, explosive, ignitable, radioactive or reactive hazardous materials on site in quantities of 100 pounds or greater?		
3. Do you store, handle, or process any materials listed in the enclosed Appendix A in excess of the listed reportable quantity?		

For assistance answering the questions 1-3 above, please contact your assigned Environmental Compliance Inspector (ECI). Refer to the last sentence of your cover letter to find out who is your ECI. For assistance determining who your ECI is, please contact MSD's Industrial Waste Department at 502.540.6939.

4. If you answered "No" to questions 1, 2, & 3 in the above chart; you may qualify for an Exemption from the HMPC Program. Having an approved Exemption does not relieve your company from the Hazardous Materials Ordinance reporting responsibilities. IF YOU HAVE A SPILL OF ANY HAZARDOUS MATERIAL TO THE ENVIRONMENT OR DRAIN, 911 MUST BE NOTIFIED IMMEDIATELY. Please skip to section E on page six.

5. All hazardous materials stored in quantities greater than the Reportable Quantities (RQ) defined in Appendix A of the Ordinance must be identified on the attached Hazardous Materials inventory Data Entry Form (Attachment A).

Non listed materials that exhibit characteristic hazards (corrosive, etc.) have a reportable quantity of 100 pounds. Please see Appendix A.

Please make copies of the Attachment A and fill out one sheet for each hazardous materials storage area. (Refer to the instructions for a definition of a hazardous materials storage area).

6. Required Maps (See instructions for information about maps). Please mark each hazardous materials storage location on the map provided to you by MSD. The map should be numbered consecutively starting with the number one listing the hazardous materials storage locations on site. For each number on the map, there should be a corresponding Hazardous Materials Inventory Data entry Form (Attachment A).

#### C. <u>EMERGENCY RESPONSE TRAINING PROCEDURES</u>

1. Emergency Procedures Posting

In accordance with the Hazardous Material Ordinance, you must post a simplified Emergency Response Procedure (Attachment C). The Hazardous Materials Ordinance requires immediate notification to 911 in the event of a Reportable Quantity. Your
Attachment C must include procedures to notify 911. An example is included in the
Sample HMPC Plan. Please list the locations where this is posted at your facility.
(Example: time clock, storage locations, etc.) Please include a copy of Attachment C
with your Plan submittal.

#### 2. Employee Training

The Hazardous Material Ordinance requires an intial and on-going safety and accident prevention training program for all employees. Describe training provided to employees

IA	AZARDOUS MATERIAL SPILL PREVENTION & CONTROL MEASURES
•	List spill response supplies and equipment at the facility location (i.e. firefighting equipment, materials to neutralize chemicals, sorbent materials, sandbags, floor drain
•	
•	equipment, materials to neutralize chemicals, sorbent materials, sandbags, floor drain
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1.	equipment, materials to neutralize chemicals, sorbent materials, sandbags, floor drain
1.	equipment, materials to neutralize chemicals, sorbent materials, sandbags, floor drain

2.	Describe the measures taken to ensure safe separation and protection of material, measures to prevent spills (operational procedures, equipment safeguards, corrosion protection, etc.), spill detection measures (air monitoring devices, pH meters, level sensors and alarms, etc.), and containment and flow control measures (dikes, berms, valves, absorbent materials, etc.). Also describe measures taken to ensure safe separation of stored materials from factors that may cause fire or explosion.
3.	Describe security measures when the facility is not open for business to ensure protection from hazardous materials releases (i.e. remote alarms, fire protection systems, security guard services, watchperson, etc.).
	,

	Are hazardous materials stored in any areas of your facility that are prone to flood? Please identify and list these areas below. Describe measures taken to prevent a release in the event of high water.
<u>ov</u>	VNER/MANAGER CERTIFICATION
Rec resp mat	e attached Hazardous Materials Spill Prevention and Control Plan (HMPC) or Exemption quest for this business, will be implemented as herein described. I hereby certify that I am ponsible for the operation of the above named facility and have described all hazardous perials kept on site in amounts greater than the Reportable Quantities specified by D/Federal regulations.
Ow	ner/Manager Name:
Cor	mpany Name:
Tit	le:
Ow	ner/Manager Signature: Date:

E.

## NOT REQUIRED. IF YOUR PLAN WAS FILLED OUT BY A PROFESSIONAL ENGINEER, PLEASE FILL OUT THE FOLLOWING SECTION:

#### P.E. CERTIFICATION

I have examined the named facility and, to the best of my knowledge and belief, this Hazardous Materials Spill Prevention and Control (HMPC) Plan has been prepared in accordance with provisions of the MSD Hazardous Materials Spill Prevention regulations and in accordance with good engineering practices.

Printed Name of Registered Professional Engineer	
Signature of Registered Professional Engineer	(seal)
Registration Number	State
Date	